

BOROUGH OF GLEN ROCK

SINE DIE MEETING - January 5, 2011 at 7:20 p.m.

1. CALL TO ORDER - ROLL CALL

This meeting is called pursuant to the provisions of the Open Public Meeting Law. This Meeting was included in a list of meeting notices sent to the Bergen Record and advertised in said newspaper in January, posted on the bulletin board in the Municipal Building, and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

In accordance with the New Jersey State Fire & Safety Code I call your attention to the lighted exit signs. In the event the alarm sounds, move in an orderly manner toward the exit nearest you and leave the building.

Council Member O'Hagan – present
Council Member Orseck – present
Council Member Biggs – present

Council Member Pazan – present
Council Member Surrago – present
Council Member Nogara - present

2. ANNOUNCEMENTS / FLAG SALUTE

Council member Pazan led the Council and audience in the flag salute

3. UNFINISHED BUSINESS OF 2010

Resolution for 2010 Bid Threshold

Resolution No. 233-10

Offered by Council Member Surrago

Seconded by Council Member Biggs

RESOLUTION ESTABLISHING 2010 BID THRESHOLD FOR CONTRACTING UNITS

WHEREAS, N.J.S.A. 40A:11-3 (c) and 18A:18A-3 (b) authorizes the amount a Contracting Unit may set a bid threshold for awarding contracts and;

WHEREAS, Governor Chris Christie exercised his authority to adjust the bid threshold for contracting units governed by the Local Public Contracts Law (N.J.S.A. 40A:11-2) has risen from \$21,000 to \$26,000 on July 1, 2010 and;

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Glen Rock hereby set the 2010 bid threshold of the Borough of Glen Rock at \$26,000.

ROLL CALL:

Council Member O'Hagan – yes
Council Member Orseck – yes
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - yes
Council Member Nogara - yes

4. COUNCIL COMMENTS

Council member O'Hagan thanked the Police, Fire, Ambulance and Emergency Services for their services throughout the year.

Motion to adjourn by Council Member Surrago
Seconded by Council Member Biggs
All were in favor

RE-ORGANIZATION MEETING - Wednesday, January 5, 2011 at 7:30 p.m.

There will be a Re-Organization Meeting of the Mayor and Council of the Borough of Glen Rock on Wednesday, January 5, 2011, at 7:30 p.m. in the Council Chambers of the Municipal Building.

1. INVOCATION – Rev. Timothy Burger
2. CALL TO ORDER /ROLL CALL

This meeting is called pursuant to the provisions of the Open Public Meeting Law. This Meeting was included in a list of meeting notices sent to the Bergen Record and advertised in said newspaper in January, posted on the bulletin board in the Municipal Building, and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

In accordance with the New Jersey State Fire & Safety Code I call your attention to the lighted exit signs. In the event the alarm sounds, move in an orderly manner toward the exit nearest you and leave the building.

Council Member O'Hagan – present
Council Member Orseck – present
Council Member Biggs – present

Council Member Pazan – present
Council Member Surrago – present
Council Member Nogara – present

3. FLAG SALUTE/ANNOUNCEMENTS

Council President Surrago led the Council and audience in the flag salute.

4. BOROUGH CLERK TO READ REPORT OF ELECTION OATH OF OFFICE

Deputy Borough Clerk Paula Fleming read the results of the November 2010 General Election.

Judge Russel Teschon swore in Michael O'Hagan and Mary Jane Surrago.

5. ROLL CALL OF THE 2011 BOROUGH COUNCIL MEMBERS

Council Member O'Hagan – present
Council Member Orseck – present

Council Member Pazan – present
Council Member Surrago – present

Council Member Biggs – present

Council Member Nogara - present

6. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions, receive and file letters, correspondence, reports and approval of applications and minutes.

RESOLUTIONS:

1. Robert Rules & By Laws

Council Resolution # 1-11

Offered by Council Member Orseck

Seconded by Council Member O’Hagan

BE IT RESOLVED, that the By-Laws revised in 1970, as amended by Ordinance # 965 and Ordinance #1164 be adopted for 2011, and that Robert’s Rules of order will govern the meetings; and

IT IS FURTHER RESOLVED that the regular meetings of the Mayor and Council be held at 8:00 p.m. in the Council Chambers of the Municipal Building on the second and fourth Wednesday of each month, with the Executive Sessions at 7:30 p.m. preceding these public meetings. The Executive Session (work sessions) will be held on the Monday prior to the second and fourth Wednesday.

BE IT FURTHER RESOLVED that the Executive Sessions of July 11th and the Public Meeting of July 13th; Executive Session August 8th and Public Meeting August 10th, and the Executive Session of December 26th will be canceled.

BE IT FURTHER RESOLVED that the Executive Session of February 21st (President’s Day) will be Wednesday, February 16th; the Public Meeting of April 27th (School Board Election) will be Monday, April 25th; the Executive Session of June 6th (Primary Election Day) will be Wednesday, June 1st; the Executive Session of September 28th will be Monday, September 26th; the Executive Session of October 10th (Columbus Day) will be Wednesday, October 5th; the Executive Session of November 7th will be November 2nd; and the Public Meeting of November 23rd will be Monday November 21st The last public meeting in December is Wednesday, December 28, 2011.

ROLL CALL:

Council Member O’Hagan – yes

Council Member Orseck – yes

Council Member Biggs - yes

Council Member Pazan - yes

Council Member Surrago - yes

Council Member Nogara - yes

2. Resolution Appointing Council Member to 2011 Council Organization Divisions

Resolution No. 2-11

Offered by Council Member Orseck

Seconded by Council Member O'Hagan

COMMUNICATION FROM THE MAYOR

Ladies and Gentlemen of the Council: As provided in the Code of the Borough of Glen Rock, with your advice and consent, I hereby appoint the following Council Members to the indicated division of the Council Organization for 2011.

Division of Public Safety

Council Member: O'Hagan, Orseck, Surrago

Division of Building Development & Public Property

Council Member: Biggs, O'Hagan, Pazan

Division of Public Works & Solid Waste

Council Member: Surrago, Nogara, O'Hagan

Division of Revenue & Finance

Council Member: Pazan, Surrago, Nogara

Division of Parks, Public Grounds & Recreation

Council Member: Orseck, Pazan, Biggs

Division of Licenses & Franchises

Council Member: Nogara, Biggs, Orseck

Division of Community Affairs

Council Member: Surrago, Pazan

ROLL CALL:

Council Member O'Hagan – yes

Council Member Orseck – yes

Council Member Biggs - yes

Council Member Pazan - yes

Council Member Surrago - yes

Council Member Nogara - yes

3. Resolution Appointing Members of Northwest Bergen Central Dispatch Management Committee

Resolution No. 3-11

Offered by Council Member Orseck

Seconded by Council Member O'Hagan

WHEREAS, the Borough of Glen Rock and the Village of Ridgewood have entered into the Northwest Bergen Central Dispatch System with the adoption of an Interlocal Services Agreement dated November 23, 1993; and

WHEREAS, by the terms of that agreement, a Management Committee was established consisting of three members two member from one community and one member from the other community on a rotating annual basis; and

WHEREAS, pursuant to paragraph 2.2 thereof, each community is required to appoint its Municipal Manager/Administrator as its representative;

NOW, THEREFORE, BE IT RESOLVED, that Lenora Benjamin, Borough Administrator and Jacqueline Scalia, Borough Clerk are hereby confirmed as the Borough's Management Committee Members, through December 31, 2011.

ROLL CALL:

**Council Member O'Hagan – yes
Council Member Orseck – yes
Council Member Biggs - yes**

**Council Member Pazan - yes
Council Member Surrago - yes
Council Member Nogara - yes**

4. Resolution Appointing LOSAP Administrator and Chief Financial Officer

Resolution No: 4-11

Offered by Council Member Orseck

Seconded by Council Member O'Hagan

WHEREAS the Borough of Glen Rock has agreed to the establishment of a Length of Service Award Program (LOSAP) Deferred Compensation Plan. This plan is to be made available to all bona fide eligible volunteers who are performing qualified services which is defined as fire fighting and prevention services, emergency medical services and ambulance services pursuant to Section 457 of the Internal Revenue Code of 1986, as amended, except for provisions added by reason of the Length of Service Award Program as enacted into federal law in 1997. The establishment of this Length of Service Award Program will also comply with New Jersey Public Law 1997, Chapter 388 and the Length of Service Award Plan Document; and

WHEREAS, the Borough of Glen Rock deems it appropriate to act to ensure retention of existing members and to provide incentives for recruiting new volunteer firefighters/first aid organization members; and

WHEREAS, the Borough of Glen Rock has a Length of Service Award Plan Document that implements the Programs objectives; and

WHEREAS, certain tax benefits could accrue to eligible volunteer firefighters organization members;

NOW THEREFORE BE IT RESOLVED that the Borough of Glen Rock is adopting a Length of Service Award Program Deferred Plan that is substantially similar to a Plan submitted to the

Internal Revenue Service for a Private Letter Ruling. The use of the Ruling is for guidance only and the Borough of Glen Rock acknowledges that for Internal Revenue Service purposes, the Ruling of another sponsoring agency is not to be considered precedent; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Glen Rock that, it hereby adopts a Length of Service Award Program Deferred Plan provided by the Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent, Plan Identifier: 01-LOSAP-LINCOLN-101700; and

BE IT FURTHER RESOLVED that The Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent, has agreed to be the provider for the Borough of Glen Rock's Length of Service Award Deferred Program and it's eligible volunteers as provided for in it's Length of Service Award Plan Document, Plan Identifier: 01-LOSAP-LINCOLN-101700; and

BE IT FURTHER RESOLVED that the Lincoln National Life Insurance Company and Lincoln Financial Group it's agent, will provide, for the benefit of the participants, a Multi-Fund Variable Annuity contract as its funding vehicle; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:30-14.37 the Borough of Glen Rock solicited proposals for a Length of Service Award Program (LOSAP) and Service Agreement from 4 providers of LOSAP services. The Vendors responding to the request for proposals were Lincoln National Life Insurance Company and Lincoln Financial Group it's agent, Hagedorn Actuarial Service, Inc., Standard Security Life Insurance Company of New York, and Volunteer Firemen's Insurance Services, Inc. The successful vendor is Lincoln Life Insurance Company and Lincoln Financial Group, its agent. The Borough of Glen Rock reviewed the proposals of the responding companies. Lincoln National Life Insurance Company was selected because of the level of service, the financial stability of the company, features of the plan's investment options and references; and

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent, in the selection of a provider pursuant to N.J.A.C. 5:30-14.29.

BE IT FURTHER RESOLVED that the Chief Finance Officer Lenora Benjamin is authorized to execute an Administrative Services Agreement with the Lincoln National Life Insurance Company and Lincoln Financial Group, its agent, Plan Identifier: 01-LOSAP-LINCOLN-101700, and such other agreements as are necessary to implement the LOSAP Deferred Program. It is implicitly understood that there is to be no cost other than the Service Award by the Borough of Glen Rock to the program; and

BE IT FURTHER RESOLVED that Bruce Rigg is authorized to serve as the "Local Plan Administrator" of the plan, represent the Borough of Glen Rock, and execute individual Participation Agreements between Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent and bona fide eligible volunteers; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Glen Rock that the Borough Clerk forward a certified true copy of this resolution to the Chief Finance Officer and Local Plan Administrator; and

BE IT FURTHER RESOLVED that the Local Plan Administrator will submit all necessary documents to the Director of the Division of Local Government Services in the State Department of Community Affairs for approval.

ROLL CALL:

Council Member O’Hagan – yes	Council Member Pazan - yes
Council Member Orseck – yes	Council Member Surrago - abstain
Council Member Biggs - yes	Council Member Nogara - abstain

5. Resolution for Election Clerk

Resolution No. 5-11

Offered by Council Member Orseck

Seconded by Council Member O’Hagan

Ladies and Gentlemen of the Council:

With your advice and consent, as Mayor, I hereby make the following appointments as Election Clerk and Deputy Election Clerk for 2011 at the rate of pay prescribed in the 2011 Salary Ordinance:

Election Clerk	Jacqueline Scalia
Deputy Election Clerk	Paula Fleming

ROLL CALL:

Council Member O’Hagan – yes	Council Member Pazan - yes
Council Member Orseck – yes	Council Member Surrago - yes
Council Member Biggs - yes	Council Member Nogara - yes

6. Resolution for Registrar of Vital Statistics

Resolution No. 6-11

Offered by Council Member Orseck

Seconded by Council Member O’Hagan

COMMUNICATION FROM THE MAYOR:

Ladies and Gentlemen of the Council:

With your advice and consent, I hereby make the following appointments for the Borough of Glen Rock:

Registrar of Vital Statistics	Jacqueline Scalia
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Deputy Registrar

Paula Fleming

Alternate Deputy Registrar

Liz Outerbridge

ROLL CALL:

Council Member O’Hagan – yes

Council Member Pazan - yes

Council Member Orseck – yes

Council Member Surrago - yes

Council Member Biggs - yes

Council Member Nogara - yes

7. Mayor’s Appointments Various Departments

Resolution No: #7-11

Offered by Council Member Orseck

Seconded by Council Member O’Hagan

COMMUNICATION FROM THE MAYOR:

Ladies and Gentlemen of the Council: With your advice and consent I hereby make the following appointments for one year to the next re-organization meeting in 2011.

Administrator

Lenora Benjamin

Borough Clerk/Assessment Search Officer

Jacqueline Scalia

Deputy Borough Clerk

Paula Fleming

Chief Financial Officer/Treasurer

Lenora Benjamin

Financial Assistant

Kelly Lombardi

Tax Collector/Tax Search Officer

Patricia Mc Cormick

Assistant Cashier

JoAnn Rigg

Benefits Coordinator

Valerie Maene

Receptionist/Secretary

Liz Outerbridge

Director of Department of Public Works

Robert Tirserio

Recycling Coordinator

Craig Hemkes

Public Works Office Manager

Richard Witkowski

Public Works Secretary/Adm. Aide

Kathy Warren

Code Enforcement Adm. Assistant

Lucia Camporeale

Construction Assistant Control Person

Jeannette Wramage

Secretary for Zoning/Planning Boards

Nancy Spiller

Secretary for Assessor

JoAnn Rigg

Court Administrator

Patricia Gallagher

Deputy Court Administrator

Barbara Northway

Police Secretary

Christine Douenias

Reena Sarna

Police Physician

Beth Higgins

Police Chaplain

Dr. David Nitti

Recreation Director

Rev. Roger Spencer

Custodian

Mark Barone

Fire Official/Inspectors

Jerry Naclerio

Michael Ferraro

Official Publications:

**John P. Feher
Ridgewood News
Bergen Record**

ROLL CALL:

**Council Member O’Hagan – yes
Council Member Orseck – yes
Council Member Biggs - yes**

**Council Member Pazan - yes
Council Member Surrago - yes
Council Member Nogara - yes**

8. Resolution for Official Signatures

Resolution No. 8-11

Offered by Council Member Orseck

Seconded by Council Member O’Hagan

BE IT RESOLVED that the following have been designated as depositories of this corporation:

**Commerce Capital Market
Hudson City Savings
Glen Rock Savings Bank
Bank of America
The New Jersey Cash Management Fund,
MBIA Municipal Investors Service Corporation
Rock Community Bank**

and that funds of the corporation deposited in said banks be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, undertakings, or other orders for the payment of money when signed on behalf of the this corporation by any three appropriate officers, to wit:

**Mayor John van Keuren
Council President Pamela Biggs
CFO/Treasurer Lenora Benjamin
Borough Clerk Jacqueline Scalia
Tax Collector Patricia Mc Cormick
Deputy Clerk Paula Fleming**

The Borough Clerk is thus authorized to file new signature cards at the official designated banks for the financial and banking affairs of the Borough of Glen Rock.

ROLL CALL:

**Council Member O’Hagan – yes
Council Member Orseck – yes
Council Member Biggs - yes**

**Council Member Pazan - yes
Council Member Surrago - yes
Council Member Nogara - yes**

9. Resolution for Tax Payments

Resolution No. 9-11

Offered by Council Member Orseck

Seconded by Council Member O’Hagan

BE IT RESOLVED that in accordance with Chapter 435 of the New Jersey Laws of 1965, amended February 14, 1980, no interest shall be charged with payments of any installment of taxes or assessments made within the first ten days of the month when such installments are payable. Payments made after such ten days will be charged interest at eight percent (8%) per annum from the first day of the month when such payments are due. Quarterly tax payments are due:

February 1

May 1

August 1

November 1

ROLL CALL:

Council Member O’Hagan – yes

Council Member Orseck – yes

Council Member Biggs - yes

Council Member Pazan - yes

Council Member Surrago - yes

Council Member Nogara - yes

10. Resolution Establishing Petty Cash Fund

Resolution No. 10-11

Offered by Council Member Orseck

Seconded by Council Member O’Hagan

BE IT RESOLVED by the Mayor and Borough Council that a petty cash fund in the amount of \$100 be re-established for the Borough Clerk and a petty cash fund in the amount of \$100 be re-established for the Library Director.

ROLL CALL:

Council Member O’Hagan – yes

Council Member Orseck – yes

Council Member Biggs - yes

Council Member Pazan - yes

Council Member Surrago - yes

Council Member Nogara - yes

11. Resolution for Open Public Meetings Act

Resolution No. 11-11

Offered by Council Member Orseck

Seconded by Council Member O’Hagan

WHEREAS, the Open Public Meetings Act took effect on January 19, 1979; and

WHEREAS, the Borough Council of the Borough of Glen Rock desires to be in compliance with the requirements and spirit of said act:

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Glen Rock, County of Bergen, State of New Jersey, as follows:

1. The Borough Clerk is hereby directed to prepare an annual schedule of the regular meetings of the Borough for the calendar year 2011 Such schedule shall contain the location, time, and date of each meeting. The Annual Schedule, together with any revision thereof, shall be posted, delivered, and filed in accordance with the Open Public Meetings Act and Section 5, thereof.

2. In addition to the Annual Schedule of meetings, the Borough Clerk is directed to give advance written notice of at least 48 hours, setting forth the proposed agenda of such meetings. Said Notice shall confirm the date, time, and location of such meetings and state whether formal action may or may not be taken as to the matters set forth in the Agenda.

3. The Borough Council may call special meetings which are not provided in the Annual Schedule of any revisions thereof, provided 48 hours advance written notice is duly given as provided in Section 5 thereof. Exception to the above shall be permitted as to items particularly specified in the Open Public Meetings Act.

4. Except as otherwise provided in the Open Public Meetings Act, all meetings of the Borough Council shall be open to the public and reasonably comprehensible minutes thereof shall be taken and made available to the public.

5. A copy of the annual schedule of meetings and any revision thereof and all advance notices setting forth the agenda for the same shall be filed with the Borough Clerk. In addition, one copy shall be mailed or hand-delivered to the official newspapers of the Borough, and one copy shall be posted on the bulletin board in the Municipal Building where notices of public meetings and similar announcements are customarily posted.

The copy of the annual Schedule of meetings and any revision thereof shall be maintained and posted throughout the year.

6. Any person(s) desiring to be placed on the mailing list for the above mentioned notices shall submit a written request to the Borough Clerk, together with an annual subscription fee of \$25.00. Such fee shall be used to defray the cost of mailing said notices in compliance with the Open Public Meetings Act.

ROLL CALL:

Council Member O'Hagan – yes
Council Member Orseck – yes
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - yes
Council Member Nogara - yes

12. Resolution for Cash Management Plan

Resolution No. 12-11

Offered by Council Member: Orseck

Seconded by Council Member: O'Hagan

BE IT RESOLVED, by the Borough Council of the Borough of Glen Rock, County of Bergen, State of New Jersey, that for the year 2011 the plan attached hereto shall serve as the Cash Management Plan and Policy for the Borough of Glen Rock

BE IT ALSO RESOLVED, that the Chief Financial Officer and the Officials designated in the plan are directed to use this cash management plan as a guide in depositing and investing the Borough's funds.

BE IT FURTHER RESOLVED, that the plan may be amended from time to time as the need may arise.

Cash Management Plan attached.

ROLL CALL:

Council Member O'Hagan – yes

Council Member Orseck – yes

Council Member Biggs - yes

Council Member Pazan - yes

Council Member Surrago - yes

Council Member Nogara - yes

13. Resolution for 2011 Debt Service Appropriation

Resolution No. 13-11

Offered by Council Member Orseck

Seconded by Council Member O'Hagan

Resolution: Debt Service Appropriation

WHEREAS, New Jersey Statutes 40A:4-19 provides that where debt service is to be paid in 2009 prior to the time of the final adoption of the budget, temporary appropriations should be made for the amount of debt service in the manner and time therein provided; and

WHEREAS, interest and principal will become due during the first three months of 2011;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock that the following temporary appropriations be made:

Principal	\$ 975,000
Interest	\$ 270,335

BE IT FURTHER RESOLVED that a certified copy of this resolution be transmitted to the Chief Finance Officer for her records.

ROLL CALL:

Council Member O'Hagan – yes

Council Member Orseck – yes

Council Member Biggs - yes

Council Member Pazan - yes

Council Member Surrago - yes

Council Member Nogara - yes

14. Resolution for Professional Services Borough Attorney (Garibaldi)

Resolution No.: 14-11

Offered by Council Member: Orseck

Seconded by Council Member: O'Hagan

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT

WHEREAS, the Borough of Glen Rock is in need of professional legal services for the year 2011 to advise and assist the Governing Body, Borough Administrator, Department Heads, and the administrative staff members, and to undertake and complete all other duties and responsibilities as assigned to the attorney by the Borough; and

WHEREAS, Garibaldi & Garibaldi, LLC has submitted a proposal dated January 5, 2011, setting forth the anticipated hourly charges/costs to be assessed to the Borough of Glen Rock for the 2011 contract term; and

WHEREAS, pursuant to the provisions of the New Jersey Campaign Contribution and Expenditures Reporting Act, specifically N.J.S.A. 19:44A-205, the Borough has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, Garibaldi & Garibaldi, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Garibaldi & Garibaldi, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Glen Rock, in the previous one year and that the contract will prohibit Garibaldi & Garibaldi, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Governing Body has determined that Garibaldi & Garibaldi, LLC to be the most qualified firm to assist the Borough in its legal needs for 2011; and

WHEREAS, legal services are a professional service exempt from public bidding requirements, but notice of this resolution must be published in a legal newspaper as required by the Local Public Contracts Law; and

NOW THEREFOR BE IT RESOLVED, by the Borough Council of Glen Rock that the Borough Administrator is hereby authorized to enter into a contract with Garibaldi & Garibaldi, LLC as declared herein; and be it further

RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it further

RESOLVED, that the Borough Clerk shall cause to be published, notification of the award of the Professional Services Contract as required by the Local Public Contracts Law.

ROLL CALL:

**Council Member O'Hagan – yes
Council Member Orseck – yes
Council Member Biggs - yes**

**Council Member Pazan - yes
Council Member Surrago - yes
Council Member Nogara - yes**

15. Resolution for Professional Services Borough Engineer (Stantec)

Resolution No.: 15-11

Offered by Council Member: Orseck

Seconded by Council Member: O'Hagan

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT

WHEREAS, the Borough of Glen Rock is in need of professional engineering services for the year 2011 to advise and assist the Governing Body, Planning and Zoning Boards, and the administrative staff members, and to undertake and complete various capital projects and grant applications; and

WHEREAS, Stantec Consulting Services has submitted a proposal dated January 5, 2011, setting forth the anticipated hourly charges/costs to be assessed to the Borough of Glen Rock for the 2011 contract term; and

WHEREAS, pursuant to the provisions of the New Jersey Campaign Contribution and Expenditures Reporting Act, specifically N.J.S.A. 19:44A-205, the Borough has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, Stantec Consulting Services has completed and submitted a Business Entity Disclosure Certification which certifies that Stantec Consulting Services has not made any reportable contributions to a political or candidate committee in the Borough of Glen Rock, in the previous one year and that the contract will prohibit Stantec Consulting Services from making any reportable contributions through the term of the contract; and

WHEREAS, the Governing Body has determined that Stantec Consulting Services to be the most qualified firm to assist the Borough in its engineering needs for 2011; and

WHEREAS, engineering services are a professional service exempt from public bidding requirements, but notice of this resolution must be published in a legal newspaper as required by the Local Public Contracts Law; and

NOW THEREFOR BE IT RESOLVED, by the Borough Council of Glen Rock, that the Borough Administrator is hereby authorized to enter into a contract with Stantec Consulting Services as declared herein to provide engineering services to the Borough for 2011; and be it further,

RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it further,

RESOLVED, that the Borough Clerk shall cause to be published, notification of the award of the Professional Services Contract as required by the Local Public Contracts Law.

ROLL CALL:

Council Member O'Hagan – yes
Council Member Orseck – yes
Council Member Biggs - yes

Council Member Pazan - yes
Council Member Surrago - yes
Council Member Nogara - yes

16. Resolution for Professional Services Borough Planner (Cofone)

Resolution No.: 16-11

**Offered by Council Member Orseck
Seconded Council Member O'Hagan**

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT

WHEREAS, the Borough of Glen Rock is in need of professional planning services for the year 2010 to advise and assist the Governing Body, Planning and Zoning Boards, and the administrative staff members, and to undertake and complete various capital projects and grant applications; and

WHEREAS, Cofone Consulting Group, LLC. has submitted a proposal dated January 4, 2011, and a rate sheet as of January 4, 2010, setting forth the anticipated hourly charges/costs to be assessed to the Borough of Glen Rock for the 2011 contract term; and

WHEREAS, pursuant to the provisions of the New Jersey Campaign Contribution and Expenditures Reporting Act, specifically N.J.S.A. 19:44A-205, the Borough has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS Cofone Consulting Group, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Cofone Consulting Group, LLC. has not made any reportable contributions to a political or candidate committee in the Borough of Glen Rock in the previous one year and that the contract will prohibit Cofone Consulting Group, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Planning Board has made the recommendation and the Governing Body has concurred that Cofone Consulting Group, LLC to be the most qualified firm to assist the Borough in its planning needs for 2010; and

WHEREAS, planning services are a professional service exempt from public bidding requirements, but notice of this resolution must be published in a legal newspaper as required by the Local Public Contracts Law; and

NOW THEREFOR BE IT RESOLVED, by the Borough Council of Glen Rock, that the Borough Administrator is hereby authorized to enter into a contract with Cofone Consulting Group LLC as declared herein to provide professional planning services to the Borough for 2011; and be it further,

RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it further,

RESOLVED, that the Borough Clerk shall cause to be published, notification of the award of the Professional Services Contract as required by the Local Public Contracts Law.

ROLL CALL:

**Council Member O'Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes**

**Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes**

17. Resolution for Professional Services Planning Bd Attorney (Bole)

Resolution No.: 18-11

Offered by Council Member: Orseck

Seconded by Council Member: O'Hagan

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT

WHEREAS, the Borough of Glen Rock is in need of professional legal services for the year 2011 to advise and assist the Governing Body, Borough Administrator, Department Heads, and the administrative staff members, and to undertake and complete all other duties and responsibilities as assigned to the attorney by the Borough; and

WHEREAS, David Bole has submitted a proposal dated January 5, 2011, setting forth the anticipated hourly charges/costs to be assessed to the Borough of Glen Rock for the 2011 contract term; and

WHEREAS, pursuant to the provisions of the New Jersey Campaign Contribution and Expenditures Reporting Act, specifically N.J.S.A. 19:44A-205, the Borough has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, David Bole, has completed and submitted a Business Entity Disclosure Certification which certifies that David Bole has not made any reportable contributions to a political or candidate committee in the Borough of Glen Rock, in the previous one year and that the contract will prohibit David Bole from making any reportable contributions through the term of the contract; and

WHEREAS, the Governing Body has determined that David Bole is to be the most qualified firm to assist the Borough in its legal needs for 2011; and

WHEREAS, legal services are a professional service exempt from public bidding requirements, but notice of this resolution must be published in a legal newspaper as required by the Local Public Contracts Law; and

NOW THEREFOR BE IT,

RESOLVED, by the Borough Council of Glen Rock that the Borough Administrator is hereby authorized to enter into a contract with David Bole as declared herein; and be it further

RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it further

RESOLVED, that the Borough Clerk shall cause to be published, notification of the award of the Professional Services Contract as required by the Local Public Contracts Law.

ROLL CALL:

Council Member O'Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes

Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes

18. Resolution for Professional Services Zoning Bd Attorney (Liebman)

Resolution No.: 17-11

Offered by Council Member: Orseck

Seconded by Council Member: O'Hagan

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT

WHEREAS, the Borough of Glen Rock is in need of professional legal services for the year 2011 to advise and assist the Governing Body, Borough Administrator, Department Heads, and the administrative staff members, and to undertake and complete all other duties and responsibilities as assigned to the attorney by the Borough; and

WHEREAS, Wells, Jaworski, Libeman & Paton, LLP has submitted a proposal dated January 5, 2011, setting forth the anticipated hourly charges/costs to be assessed to the Borough of Glen Rock for the 2011 contract term; and

WHEREAS, pursuant to the provisions of the New Jersey Campaign Contribution and Expenditures Reporting Act, specifically N.J.S.A. 19:44A-205, the Borough has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, Wells, Jaworski, Lieman & Paton , has completed and submitted a Business Entity Disclosure Certification which certifies that Wells, Jaworski, Lieman & Paton has not made any reportable contributions to a political or candidate committee in the Borough of Glen Rock, in the previous one year and that the contract will prohibit Wells, Jaworski ,Lieman & Paton from making any reportable contributions through the term of the contract; and

WHEREAS, the Governing Body has determined that Wells, Jaworski, Lieman & Paton is to be the most qualified firm to assist the Borough in its legal needs for 2011; and

WHEREAS, legal services are a professional service exempt from public bidding requirements, but notice of this resolution must be published in a legal newspaper as required by the Local Public Contracts Law; and

NOW THEREFOR BE IT RESOLVED, by the Borough Council of Glen Rock that the Borough Administrator is hereby authorized to enter into a contract with Wells, Jaworski, Lieman

& Paton as declared herein; and be it further

RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it further

RESOLVED, that the Borough Clerk shall cause to be published, notification of the award of the Professional Services Contract as required by the Local Public Contracts Law.

ROLL CALL:

Council Member O'Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes

Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes

19. Resolution for 2011 Temporary Budget

Resolution No. 19-11

Offered by Council Member Orseck

Seconded by Council Member O'Hagan

TEMPORARY BUDGET FOR 2011

WHEREAS, Title 40A:4-19 of the New Jersey Statutes provides that the governing body of any municipality may, and if contracts or commitments or payment are to be made prior to the adoption of the budget for any fiscal year, shall not be later than the 30th day of such year, by resolution, make appropriations to provide for the period between the beginning of the budget year and the adoption of the budget herein provided.

The total appropriation so made, exclusive of the amount so appropriated for the interest and debt redemption charges, Capital Improvement Fund and for the relief of the poor, shall not exceed 26.25 percent of the total appropriations made for all purposes other than interest and debt redemption charges, Capital Improvement Fund and for the relief of the poor in the budget for the preceding year. The total of the appropriation so made, exclusive of the amount so appropriated for the interest and debt redemption charges.

NOW, THEREFORE BE IT RESOLVED, that the appropriations and amounts set below constitute the 2011 temporary budget for the Borough of Glen Rock.

<u>ACCOUNT NAME</u>	<u>SALARIES</u>	<u>OTHER EXPENSES</u>	<u>TOTAL</u>
MAYOR & COUNCIL	5,350	0	5,350
MUNICIPAL CLERK	33,000	54,000	87,000
GENERAL ADMINISTRATION	35,000	0	35,000
FINANCE ADMINISTRATION	36,500	5,775	42,275
AUDIT SERVICES	0	5,775	5,775
HUMAN RESOURCES	4,000	0	4,000
ELECTIONS	750	2,400	3,150

ASSESSMENT OF TAXES	12,000	1,350	13,350
TAX COLLECTION	24,500	3,150	27,650
LEGAL SERVICE	0	38,700	38,700
MUNIC. COURT – PROSECUTOR	0	3,000	3,000
MUNIC. COURT	30,000	1,200	31,200
ENGINEERING	0	7,500	7,500
PUBLIC BLDGS. & GROUNDS	17,500	4,100	21,600
PLANNING BOARD	7,200	7,200	14,400
ZONING BOARD	12,600	2,500	15,100
GEN’L LIABILITY INSURANCE	0	64,000	64,000
FIRE DEPARTMENT	0	14,500	14,500
FIRE HYDRANT SERVICE	0	5,250	5,250
FIRE PREVENTION	8,100	1,600	9,700
POLICE DEPARTMENT	694,000	41,000	735,000
NW BERGEN CENTRAL DISP	0	130,000	130,000
AMBULANCE CORPS	0	24,000	24,000
CODE ENFOR. – CONSTR	77,000	4,500	81,500
EMERGENCY MANAGEMENT	2,550	2,600	5,150
TRANSIT BUS OPERATIONS	20,000	4,500	24,500
DPW MUNICIPAL SERVICES	327,000	80,000	407,000
RECYCLING	76,000	35,500	111,500
STREET LIGHTING	0	35,500	35,500
SOLID WASTE DEPT.	210,000	13,000	223,000
SOLID WASTE DISP.	0	99,000	99,000
RECREATION	15,500	3,000	18,500
PVSA – SEWER SVC.	0	137,000	137,000
SENIOR ED/REC PROG.	0	5,500	5,500
BOARD OF HEALTH	1,000	21,250	22,250
PUBLIC DEFENDER	0	1,000	1,000
PUBLIC ASSISTANCE	0	1,100	1,100
POOL	0	21,000	21,000
LIBRARY	153,000	75,000	228,000
SOCIAL SECURITY	0	96,000	96,000
HEPATITIS “B”	0	1,000	1,000
NATURAL GAS	0	17,100	17,100
ELECTRIC	0	59,500	59,500
TELEPHONE	0	33,500	33,500
FUEL	0	44,700	44,700
WATER	0	6,500	6,500
CONTINGENT	0	1,000	1,000
UNEMPLOYMENT	0	10,000	10,000
EMP GROUP HEALTH	0	473,000	473,000
WORKERS COMPENSATION	0	59,000	59,000
JUDGMENTS	0	2,000	2,000
Total	1,802,550	1,759,750	3,562,300

ROLL CALL:

Council Member O'Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes

Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes

20. Resolution for Professional Services Agreement Bergen County Department of Health (Bloodborne Pathogens)

Resolution No. 20-11

**Offered by Council Member Orseck
Seconded by Council Member O'Hagan**

WHEREAS, there exist a need for the Borough of Glen Rock Health Department to provide state mandated health services of a technical and professional nature for the Blood Borne pathogens Compliance Program; and

WHEREAS, the Bergen County Department of Health Services can assure compliance in accordance with P.E.O.S.H.A. as follows:

Annual Training	Record Keeping	Exposure Control
Procurement of the Vaccine Administration		

WHEREAS, the Bergen County Department of Health Services has agreed to provide public health services through a contract agreement with the Borough of Glen Rock - Department of Health for the calendar year 2011; and

WHEREAS, the fee is to be in an amount not to exceed \$3,625 for training and purchase of the vaccine under State Contract based on \$48.00 per vaccination and funds will be available for this purpose; and

WHEREAS, it has been certified that this meets the statues and regulations concerning the award of said contract;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Rock as follows:

1. That Lenora Benjamin, Borough Administrator, is hereby authorized and directed to execute an agreement with the Bergen County Department of Health Services to perform public health services of a professional nature for the Blood Borne Pathogens Program for the period of January 2011, through December 31, 2011, at a cost not to exceed \$3,625 for training and purchase of the vaccine under State Contract based on \$48.00 per vaccination; and

2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2); and

BE IT FURTHER RESOLVED, that the Chief Financial Officer will certify, that funds will be available upon adoption of the 2011 Current Fund Budget in accordance with N.J.A.C. 5:30 14.5

Lenora Benjamin, CFO

ROLL CALL:

**Council Member O’Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes**

**Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes**

21. Resolution for Professional Services Animal Control Officer (BC)

Resolution No: 21-11

Offered by Council Member: Orseck

Seconded by Council Member O’Hagan

WHEREAS, the Borough of Glen Rock requires certain professional services for the calendar year of 2011 and

WHEREAS, it is anticipated that the expenditure for such professional services will exceed the sum of \$18,358.14 in said calendar year; and

WHEREAS, it is contemplated that the 2011 budget will contain the necessary appropriations estimated to be reasonably required for each said professional service;

NOW, THEREFORE BE IT RESOLVED, By the Mayor and Council of the Borough of Glen Rock that the following appointments be and they are hereby made for the calendar year 2011.

Animal Control Officer Bergen County Animal Shelter

BE IT FURTHER RESOLVED that the aforesaid appointments were made without competitive bidding under the provision of N. J. S. A. 40A:11-5 which exempts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law;

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published within ten (10) days after passage as required by law.

ROLL CALL:

**Council Member O’Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes**

**Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes**

22. Resolution for Professional Services for Administration/Health Officer and Environmental Health Specialist

Resolution No. 22-11

Offered by Council Member Orseck

Seconded by Council Member O’Hagan

WHEREAS, the Borough of Glen Rock requires certain professional services for the calendar year of 2011 and

WHEREAS, it is anticipated that the expenditure for such professional services will exceed the sum of \$17,500 in said calendar year; and

WHEREAS, it is contemplated that the 2011 budget will contain the necessary appropriations estimated to be reasonably required for each said professional service;

NOW, THEREFORE BE IT RESOLVED, By the Mayor and Council of the Borough of Glen Rock that the following appointments be and they are hereby made for the calendar year 2011.

**Public Health Infrastructure Administration and Health Officer
Direct Registered Environmental Health Specialist**

BE IT FURTHER RESOLVED that the aforesaid appointments were made without competitive bidding under the provision of N. J. S. A. 40A:11-5 which exempts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law;

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published within ten (10) days after passage as required by law.

ROLL CALL:

**Council Member O'Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes**

**Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes**

23. Resolution for Professional Services Alternate Prosecutor (Orseck)

Resolution No: 23-11

Offered by Council Member Orseck

Seconded by Council Member O'Hagan

WHEREAS the Borough of Glen Rock requires certain professional services for the calendar year of 2011 and

WHEREAS, it is anticipated that the expenditure for such professional services will per on a per diem basis in said calendar year; and

WHEREAS, it is contemplated that the 2011 budget will contain the necessary appropriations estimated to be reasonably required for each said professional service;

NOW, THEREFORE BE IT RESOLVED, By the Mayor and Council of the Borough of Glen Rock that the following appointments be and they are hereby made for the calendar year 2011.

Alternate Prosecutor

Eric Ian Orseck

BE IT FURTHER RESOLVED that the aforesaid appointments were made without competitive bidding under the provision of N.J.S.A. 40A:11-5 which exempts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law;

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published within ten (10) days after passage as required by law.

ROLL CALL:

Council Member O'Hagan - yes

Council Member Orseck – yes

Council Member Biggs – yes

Council Member Pazan – yes

Council Member Surrago – yes

Council Member Nogara – yes

24. Resolution with Bergen County re: HIPPA Compliance

Resolution No. 24-11

Offered by Council Member Orseck

Seconded by Council Member O'Hagan

RESOLUTION WITH BERGEN COUNTY REGARDING H.I.P.P.A COMPLIANCE

WHEREAS, there exist a need for the Borough of Glen Rock Health Department to provide state mandated health services of a technical and professional nature for the Procurement of Vaccine; and

WHEREAS, the Bergen County Department of Health Services can assure compliance in accordance with the Health Insurance Portability and Accountability Act (H.I.P.P.A.); and

WHEREAS, the Bergen County Department of Health Services has agreed to provide public health services through a contract agreement with the Borough of Glen Rock - Department of Health for the calendar year 2011; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Rock that the President of the Board of Health is hereby authorized and directed to execute an agreement with the Bergen County Department of Health Services.

ROLL CALL:

Council Member O'Hagan - yes

Council Member Orseck – yes

Council Member Biggs – yes

Council Member Pazan – yes

Council Member Surrago – yes

Council Member Nogara – yes

25. Resolution Authorizing Agreement with Capital Alternative Corporation

Resolution No. 25-11

Offered by Council Member Orseck

Seconded by Council Member O'Hagan

RESOLUTION AUTHORIZING AGREEMENT WITH CAPITAL ALTERNATIVES CORPORATION

WHEREAS, the Borough of Glen Rock has had a successful business relationship with the grants consulting firm of Capital Alternatives Corporation (CAC) of New Milford, New Jersey since 1998, with CAC directly responsible for the receipt of over \$257,000 of grants for 2009 to make improvements and offset taxes for the Borough; and

WHEREAS, the Borough has achieved the status of a favored client and is no longer charged an annual retainer fee by CAC, but the present contract continues the agreed upon schedule of percentage payments for grants received; and

WHEREAS, the Borough wishes to enter into an agreement with CAC to retain their services for 2011, and this is an extraordinary unspecifiable service which is exempt from public bidding but must be published in the newspaper in accordance with the Local Public Contracts Law; now therefore

BE IT RESOLVED, by the Borough Council of Glen Rock, that the attached agreement with Capital Alternatives Corporation is hereby authorized to be signed and attested to by the Mayor and Borough Clerk.

ROLL CALL:

Council Member O'Hagan - yes

Council Member Orseck – yes

Council Member Biggs – yes

Council Member Pazan – yes

Council Member Surrago – yes

Council Member Nogara – yes

26. Resolution for Central Bergen Mutual Fire and Association Agreement

Resolution No.: 26-11

Offered by Council Member: Orseck

Seconded by Council Member: O'Hagan

RESOLUTION FOR CENTRAL BERGEN MUTUAL FIRE AID ASSOCIATION AGREEMENT

WHEREAS, the Central Bergen Mutual Fire Aid Association of ELMWOOD PARK, FAIR LAWN, GLEN ROCK, MAYWOOD, PARAMUS, RIVER EDGE, ROCHELLE PARK AND SADDLE BROOK have bonded together in mutual aid agreement to supply equipment and manpower to each other in case of any fire where outside assistance is needed; and

WHEREAS, to relieve any department of the financial burden incurred by the use of their extinguishing agent by other departments, it is mandatory the replacement be made to the supplying department within forty-eight (48) hours after the use of such agent;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Rock, that the Mayor is authorized to execute an approval to supplement the existing mutual aid agreement to require that replacement of extinguishing agent use by another fire department on a mutual aid call be made to the supplying department within forty-eight (48) hours after the use of such extinguishing agent, and that all towns involved be allowed use of each others' radio frequency whenever necessary in connection with mutual aid calls, which approval shall be for a term of one year, effective January 1, 2011; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Rock that the Borough Clerk is hereby authorized and directed to forward a copy of the within resolution to the aforementioned municipalities.

Date: _____

Approved: _____

John van Keuren, Mayor

Attest: _____

Paula A. Fleming, Deputy Borough Clerk

ROLL CALL:

Council Member O’Hagan - yes

Council Member Pazan – yes

Council Member Orseck – yes

Council Member Surrago – yes

Council Member Biggs – yes

Council Member Nogara – yes

27. Resolution for Shared Service Agreement for Municipal Court Teleconferencing

Resolution No.: 27-11

Offered by Council Member: Orseck

Seconded by: O’Hagan

RESOLUTION AUTHORIZING PARTICIPATION WITH THE VILLAGE OF RIDGEWOOD FOR COURT TELECONFERENCING SERVICES

WHEREAS, the Borough of Glen Rock participates with Northwest Bergen Shared Services, and

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq., permits, authorizes and encourages public bodies such as counties, municipalities and school districts to enter into agreements with each other to contract for the provision of any service which the parties to such agreement are empowered to render under within its own jurisdiction, whether administrative, educational, instructional or otherwise; and

WHEREAS, the Village of Ridgewood has the facilities in their municipal building located at 131 North Maple Avenue, Ridgewood, New Jersey, to provide an interlocal service of Teleconferencing equipment for arraignment purposes, recognizing the need, cost effectiveness and savings regarding said group use and utilization of said equipment; and

WHEREAS, the Village of Ridgewood seeks to enter into a partnership with the Borough of Glen Rock and municipalities in Northwest Bergen Shared Services for the utilization and optimization of the savings, as well as the shared services agreement.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Rock that said agreement attached hereto be executed by the Mayor and Borough Clerk to include the Borough of Glen Rock in the shared Teleconferencing equipment.

ROLL CALL:

Council Member O’Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes

Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes

28. Resolution with Valley Hospital for 2011 Community Program Services

Resolution No. 28-11

Offered by Council Member Orseck

Seconded by Council Member O’Hagan

RESOLUTION WITH VALLEY HOSPITAL FOR 2011 COMMUNITY PROGRAM SERVICES

WHEREAS, there exist a need for the Borough of Glen Rock Health Department to provide public health services as prescribed by the New Jersey Public Health Council;

WHEREAS, the Valley Hospital can assure compliance with the 2011 Community Program Service Bid as follows;

**Child Health Clinics
Flu Clinics Adult Health
School Immunization Audits
Rabies Follow-Up**

**Adult Health Clinics
Board of Health Visits
Communicable Disease Reporting**

WHEREAS, the Valley Hospital has agreed to provide public health services through a contract agreement with the Borough of Glen Rock - Department of Health for the calendar year 2011; and

WHEREAS, the fee is to be in an amount not to exceed \$12,861.91 for services under the contract; and

WHEREAS, it has been certified that this meets the statues and regulations concerning the award of said contract;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Rock as follows:

1. The President of the Board of Health , is hereby authorized and directed to execute an agreement with the Valley Hospital to perform public health services of a professional nature for the 2011 Community Program Services for the period of January 2011, through December 31, 2011, at a cost not to exceed \$12,861.91 for the above services; and

2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2); and

BE IT FURTHER RESOLVED, that the Chief Financial Officer will certify, that funds will be available upon adoption of the 2011 Current Fund Budget in accordance with N.J.A.C. 5:30 14.5

ROLL CALL:

Council Member O’Hagan - yes
Council Member Orseck – yes

Council Member Pazan – yes
Council Member Surrago – yes

Council Member Biggs – yes

Council Member Nogara – yes

29. Resolution for Mayor’s Appointments to Various Boards – *READ SEPARATELY*
30. Resolution Appointing Qualified Purchasing Agent

Resolution No. 30-11
Offered by Council Member Orseck
Seconded by Council Member O’Hagan

RESOLUTION APPOINTING QUALIFIED PURCHASING AGENT

WHEREAS, N.J.S.A. 40A:11-9 authorizes the appointment of a Qualified Purchasing Agent for the Borough of Glen Rock, County of Bergen, State of New Jersey, and;

WHEREAS, Assistant Finance Officer Kelly A. Lombardi, holds the certification of Qualified Purchasing Agent awarded by the Division of Local Government Services, State of New Jersey, and is qualified to hold the position of Qualified Purchasing Agent;

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Glen Rock hereby appoint Kelly A. Lombardi as Qualified Purchasing Agent for the Borough of Glen Rock.

ROLL CALL:

Council Member O’Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes

Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes

31. Resolution Establishing 2011 Bid Threshold

Resolution No. 31-11
Offered by Council Member Orseck
Seconded by Council Member O’Hagan

RESOLUTION ESTABLISHING 2011 BID THRESHOLD FOR CONTRACTING UNITS

WHEREAS, N.J.S.A. 40A:11-3 (c) and 18A:18A-3 (b) authorizes the amount a Contracting Unit may set a bid threshold for awarding contracts and;

WHEREAS, the Qualified Purchasing Agent has determined that the bid threshold for 2011 should remain at \$26,000 to encourage greater competition between vendors;

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Glen Rock hereby set the 2011 bid threshold of the Borough of Glen Rock at \$26,000.

ROLL CALL:

Council Member O’Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes

Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes

**Motion to accept consent agenda by Council Member Orseck
Seconded by Council Member O'Hagan**

ROLL CALL:

**Council Member O'Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes**

**Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes**

29. Resolution for Mayor's Appointments to Various Boards – *READ SEPARATELY*

**Resolution No. 29-11
Offered by Council Member Orseck
Seconded by Council Member O'Hagan**

COMMUNICATION FROM THE MAYOR

Ladies and Gentleman of the Council: With your advice and consent I hereby make the following appointments to the various Boards of the Borough of Glen Rock:

G.R.E.E.N

1 year term 1/1/2011 to 12/31/2011

Appointment:
(2) Openings

William Gilligan, President
521 S. Maple Ave.

Carol Knapp
258 Hamilton Avenue

SHADE TREE ADVISORY COMMITTEE Various Term Limits 6 member board

Members of the Committee

William Koenecke 448 Maple Ave.	1/1/2010 to 12/31/2011	1 year
Leslie Kameny 33 Beech Road	1/1/2011 to 12/31/2014	3 year
Minna Greenberg 30 Rodney St.	1/1/2010 to 12/31/2011	2 year
Robert Tirserio	1/1/2011 to 12/31/2011	1 year
Carol Knapp	1/1/2011 to 12/31/2011	1 year
Paul Rosengren 20 Garrett Place	1/1/2011 to 12/31/2013	3 year
Greg Tondi	1/1/2011 to 12/31/2012	2 year

346 Gramercy Place

HANDICAPPED PERSONS ADVISORY BOARD 1 Year Term 1/1/2011 to 12/31/2011

Open Membership

Rona Mc Nabola 30 Spottswood Rd.	1 year	1/1/2011 to 12/31/2011
Jean Baker Wunder 178 Harding Road	1 year	1/1/2011 to 12/31/2011
Bob Klein 1 Glen Avenue	1 year	1/1/2011 to 12/31/2011
Susan Vanino 96 Waldron Avenue	1 year	1/1/2011 to 12/31/2011
Carol Knapp 258 Hamilton Avenue	1 year	1/1/2011 to 12/31/2011
JoAnn Perry 77 Thurston Terrace	1 year	1/1/2011 to 12/31/2011

GLEN ROCK HISTORIAN 3 year term

Sue Tryforos 11 Forest Road	1/1/2011 to 12/31/2013
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HISTORICAL SOCIETY

1 year term

1/1/2011 TO 12/31/2011

Open Membership

Gunnar Berg 73 Van Allen Rd.	President
Regina Aber 58 Hillman Ave.	Vice President
Jody Guariglia 724 Ackerman Ave.	Secretary
George Dorbad 70 S. Highwood Ave.	Treasurer

FRIENDS OF THE ARBORETUM 1 year term 1/1/2011 to 12/31/2011

Carol Thielke, Chairman Open Membership	1 Glen Avenue
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GLEN ROCK REPRESENTATIVE TO BERGEN COUNTY TRANSIT COMMITTEE

1 year term

- 29 -

Minutes of Re-organization Meeting – January 5, 2011

Ronald W. Mineo,
36 Wadsworth Rd.
Glen Rock Representative

1/1/2011 to 12/31/2011

ALLIANCE FOR PREVENTION OF ALCOHOLISM & DRUG ABUSE

1 year term **1/1/2011 to 12/31/2011**

Fred Stahman	
Robert Klein	158 Diamond Bridge Ave.
Tom Ludlum	19 Harding Rd..
Barbara Macdonald	73 Valley Rd.
Karen Mitchell	162 Berkeley Pl.
Jean Baker Wunder	178 Harding Rd.
John van Keuren	463 Rock Rd.
Dr. David Verducci	620 Harristown Rd.
Jackie Kort	286 Hamilton Avenue
Simon Toffel	

RECREATION ADVISORY BOARD 1 year term **1/1/2011 to 12/31/2011**

Open Membership

Mark Sabow	Chairman	35 Amherst Court, GR
Carlo Cella	Board of Education Rep.	
Bob Tirserio	Dir. of Dept. of Public Works	
Mark Barone	Recreation Director	
Opening	Board of Education	

One representative from each organization:

Women's Softball, Football, Basketball, Hockey, Baseball, Shooting Stars Soccer, Soccer, Wrestling, Lacrosse, Glen Rock Men's Softball

COMMUNITY RELATIONS ADVISORY BOARD 1 year term **1/1/2011 to 12/31/2011**

John van Keuren	Glen Rock Mayor	
Rev. Thomas Johnson		1 Bergen St.
Opening	Glen Rock Police Department	
Oliver Newton		20 Henry St.
Simon Toffel		
Roann Rubin		78 Kenmore Place
Eric Ari Rubin		78 Kenmore Place
Opening	Glen Rock High School (Student)	
Opening	Glen Rock Public Schools (Teacher)	

EMERGENCY MANAGEMENT COUNCIL

John van Keuren **Mayor Term of Office** **463 Rock Rd.**

Members of the Committee: **1 year term** **1/1/2011 - 12/31/2011**

JoAnn Perry	Emergency Management Coordinator
Lenora Benjamin	Borough Administrator
Pam Biggs	Council President 1 year
Fred Stahman	Chief of Police
	President Board of Health

Tom Jennings	Chief of the Fire Department
Christine Kochaniec	Chief GR Volunteer Ambulance Corp
Pam Wolak	President Chamber of Commerce c/o Sasha,
Robert Tirserio	Operator, Facility Subject to SARA III Right to Know
Michael Rinderknecht	School Business Administrator
Neil Tow	Rabbi, Glen Rock Jewish Center
Brian Frugis	Bldg. Dept., Municipal Building, Glen Rock

GLEN ROCK ARTS COUNCIL 1 year term 1/1/2011 to 12/31/2011

Open Membership

Rev. Roger Spencer	23 Rock Rd.
Marsha Rieff, Director	29 Tonawanda Rd.
Pat Leible, Assistant Director	172 Fairmount Ave.

Trustees

Georgene Betterbed	178 Glen Ave.
Diane Schlegel	10 Pamrapo Ct. E.

GLEN ROCK WATER FOCUS COMMITTEE 1 year term 1/1/2011 to 12/31/2011

Robert Schwartz, Representative	117 Woodvale Rd.
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GLEN ROCK SENIOR CITIZEN ADVISORY COMMITTEE

10 member board 1 year term 1/1/2011 - 12/31/2011

Member of the committee

Doris Ciaramella	15 Austin Pl.
Charles Flynn	124 Central Ave
Stephen Beiter	45 Waldron Ave
Caroline Blake	1 Glen Ave.
Richard Colton	697 Prospect Rd.
Irene Brown	675 Lincoln Ave.
Jim Seaton	73 Ferndale Ave.
Joseph Rorro	212 Delmar Avenue
Mary Henninger	108 Thornbury Rd.
Bella Fellig	17 Wadsworth Road

Opening for Council Rep.

PARKING COMMITTEE 1 year term

John van Keuren, Mayor
 Lenora Benjamin, Borough Administrator
 Fred Stahman, Chief of Police
 Bruce Rigg, Chairman
 Pam Wolak

ROLL CALL:

Council Member O’Hagan - yes	Council Member Pazan – yes
Council Member Orseck – yes	Council Member Surrago – yes
Council Member Biggs – yes	Council Member Nogara – yes

Motion to accept the Consent Agenda as presented by Council member Orseck, seconded by

Council member O'Hagan.

ROLL CALL:

Council Member O'Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes

Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes

RESOLUTIONS

1A. Resolution Appointing Council President (Res. #32) – *Read by Borough Clerk*

Resolution No. 32-11

Offered by Council Member Surrago

Seconded by Council Member Nogara

RESOLUTION APPOINTING COUNCIL PRESIDENT

BE IT RESOLVED by the Council of the Borough of Glen Rock that Pamela Biggs be nominated as President of the Borough Council for 2011.

BE IT FURTHER RESOLVED that she shall have full power to act in place of the Mayor in the latter's absence.

ROLL CALL:

Council Member O'Hagan - yes
Council Member Orseck – yes
Council Member Biggs – yes

Council Member Pazan – yes
Council Member Surrago – yes
Council Member Nogara – yes

Judge Russel Teschon swore in Council member Pamela Biggs as Council President.

2A. Resolution for Statutory Appointments to Zoning Board (Res. #33)

COMMUNICATION FROM THE MAYOR

Ladies and Gentlemen of the Council:

I hereby made the following statutory appointments to the various Boards of the Borough of Glen Rock for the year 2011

ZONING BOARD OF ADJUSTMENT 7 Member Board 4 year term

Members of the Board

Bruce Beal	1/1/2010 to 12/31/2013	Chairman
Janet Chen	1/1/2010 to 12/31/2013	

Diane Herrlett	1/1/2010 to 12/31/2013	V. Chairman
William Mitchell	1/1/2011 to 12/31/2014	
Marion Driscoll	1/1/2008 to 12/31/2011	
Louis Reuter	1/1/2009 to 12/31/2012	
Barbara Schineller	1/1/2009 to 12/31/2012	
Denley Chew	1/1/2010 to 12/31/2011	Alternate 1: 2 year term
Michael Peters	1/1/2010 to 12/31/2011	Alternate 2: 2 year term

Judge Russel Teschon swore in William Mitchell to the Zoning Board.

3A. Resolution for Statutory Appointments to Various Boards (Res. #34)

Resolution No. 33-11

Offered by Council Member Biggs

Seconded by Council Member Pazan

COMMUNICATION FROM THE MAYOR

Ladies and Gentlemen of the Council:

With your advice and consent I hereby made the following **statutory** appointments to the various Boards of the Borough of Glen Rock for the year 2011.

PLANNING BOARD 7 Member Board 4 year term

Members of the Board

Class I	John van Keuren	Term of Office	
Class II	Robert Tirserio	1 year term	1/1/2011 to 12/31/2011
Class III	Mary Jane Surrago	1 year term	1/1/2011 to 12/31/2011
Class IV	Kenneth Hrasdzira	Chairman	1/1/2010 to 12/31/2013
Class IV	Harold Knapp	Vice-Chairman	1/1/2009 to 12/31/2012
Class IV	Mark McCullough		1/1/2009 to 12/31/2012
Class IV	Katherine Tuite		1/1/2011 to 12/31/2014
Alt. 1	Kenneth Kang		1/1/2010 to 12/31/2012
Alt. 2	Robert Van Langen		1/1/2011 to 12/31/2011

BOARD OF HEALTH 7 member board 3 year terms

Members of the Board

Suzanne Mc McCullough	1/1/2009 to 12/31/2011
Dr. Carl J. Renner	1/1/2011 to 12/31/2013
Colleen Shea	1/1/2010 to 12/31/2012
Kathryn Feeney	1/1/2010 to 12/31/2012
Theresa Andretta	1/1/2011 to 12/31/2013
Jennie Mayer	1/1/2009 to 12/31/2011
Mark Sapienza	1/1/2011 to 12/31/2011 (filling unexpired term)

LIBRARY BOARD **7 member board** **5 year term** 40:54-9

Members of the Board

Judy Silver 1/1/2010 to 12/31/2014
Ken Palmer 1/1/2008 to 12/31/2012
Vicki Fleiss 1/1/2007 to 12/31/2011
Cynthia Stites 1/1/2010 to 12/31/2014
Bella Fellig 1/1/2009 to 12/31/2013
Ann Boyle 1/1/2009 to 12/31/2013
Marsha Kaiser, Supt. Rep. 1 year 1/1/2011 to 12/31/2011
Opening

ASSESSMENT COMMISSION **3 member board** **3 year term**

Members of the Committee

Rona McNabola 4/26/2009 to 12/31/2011
2 Opening

ENVIRONMENTAL COMMISSION **7 member board** **3 year term**

Members of the Committee

Cindy Mehallow, Chairman 1/1/2008 to 12/31/2010
Naomi Gamorra, 1/1/2009 to 12/31/2011
Planning Bd Rep. 1/1/2009 to 12/31/2011
Scott King 1/1/2010 to 12/31/2012
Sandy Chapman 1/1/2011 to 12/31/2013 (filling unexpired term)
Paul Sharur 1/1/2010 to 12/31/2012

Opening Alt. 1
Opening Alt. 2

ETHICAL STANDARDS BOARD **6 member board** **5 year term**

Members of the Committee

Edwin Foster 1/1/2011 to 12/31/2015
Rabbi Neil Tow 1/1/2007 to 12/31/2011
Nancy Croland 1/1/2010 to 12/31/2014
Jon Cole 1/1/2010 to 12/13/2014
Bill Clark 1/1/2009 to 12/31/2013
Louis Levene 1/1/2008 to 12/31/2012

LEGAL AFFAIRS **3 year term**

Judge Russel Teschon 1/1/2009 to 12/31/2011

CONSTRUCTION CODE OFFICE

Brian Frugis
Construction Official (4 year term) 1/1/2010 to 12/31/2013

Brian Frugis
Building Sub Code Official 4 year term (Tenured Position)
Building Inspector 1 year term 1/1/2011 to 12/31/2011

Nick Lordo
Electrical Sub Code Official 4 year term
Electrical Inspector 1 year term 1/1/2011 to 12/31/2011

Thomas Zaconie
Plumbing Sub Code Official 4 year term (Tenured Position)
Plumbing Inspector 1 year term 1/1/2011 to 12/31/2011

Mark Berninger
Property Maintenance Officer 1 year term 1/1/2011 to 12/31/2011
Zoning Officer 1 year term 1/1/2011 to 12/31/2011

Ralph Porrino 1 year term 1/1/2011 to 12/31/2011
Fire Sub Code Official

Nancy Spiller
Land Use Administrator 1 year term 1/1/2011 to 12/31/2011

ROLL CALL:

Council Member O’Hagan - yes	Council Member Pazan – yes
Council Member Orseck – yes	Council Member Surrago – yes
Council Member Biggs – yes	Council Member Nogara – yes

Any members of the various Boards that were in attendance were sworn in to their respective positions by Judge Russel Teschon

7. COMMENTS - MAYOR JOHN VAN KEUREN

Mayor van Keuren noted various highlights that occurred throughout the Borough. One of those highlights was the completion of the renovation of the Municipal Building. Mayor van Keuren thanked all that were involved to whatever degree. Mayor van Keuren also thanked the Council for their ability to work through whatever issues may arise and work together, whether they agree with each other or not. Mayor van Keuren also thanked the residents of Glen Rock for their passionate expression of concerns which are always spoken with conviction and respect.

Mayor van Keuren also set forth the objection of improving communications between the Council and the public. A new committee has been established to figure out how to improve communications between the residents and Council and vice versa.

8. MEETING OPEN TO THE PUBLIC: (Before speaking at the meeting, each person must state their name and address. 2 minute limit)

Doris Ciaramella – 15 Austin Place – As Chairperson of the Senior Citizen Advisory Board, Doris thanked the Mayor for his representation at their meetings and the line of open communication

that has been established.

9. ADJOURNMENT

The meeting was adjourned at 8:15 p.m. with a motion by Council member O'Hagan, seconded by Council member Pazan. All were in favor

10. SOCIAL HOUR